

Holy Rosary RC Primary Home Learning Policy



OVERVIEW

This Policy is set within the context of the School Mission Statement:

“I come that they may have life and have life to the full” John 10:10

At Holy Rosary, we understand the need to deliver High quality education and due to recent COVID restrictions, it is essential this education can be continued remotely. In the event of a partial or full closure, or in the need of individual isolation, children must be able to access education and support that which mirrors the standards being taught in school. This policy will identify key concerns and barriers and detail a plan to address these.

OBJECTIVES

- Minimise the disruption to children’s education and the delivery of the curriculum
- Ensure provision is in place so that all children have access to high-quality learning resources
- Protect pupils from risk associated with online learning
- Ensure robust safeguarding measures are in place
- Ensure all children have the provision they need to complete their work to the best of their ability.
- Ensure well-being support is in place and safeguarding procedures protect the children of Holy Rosary
- Staff to become familiar with resources they can utilise in the event of home learning i.e. Oak Academy and White Rose maths.

STRATEGIES

- All children at Holy Rosary RC will have Google classroom account which can be utilised if home access is available. These will be shared with parents in September in preparation for any closures.
- An access point on the school app is available for parents who have issue with their logins or queries regarding the Google classroom. Mrs Dootson has been allocated as the Google classroom coordinator.
- Home learning guide for parents will be shared, emphasising the expectation for children to engage in learning. Work not completed on Google classroom will be collected in on their return.
- Home learning exercise book and a selection of resources will be made available for all children in the event of closure or isolation.
- Children not accessing learning and who have not collected a home learning pack will be contacted by Mrs Potts who will then put a plan of action in place to ensuring learning takes place.
- Children will use Google classroom within class regularly to ensure they are familiar with accessing its features.
- School will complete a survey to compile a list of children who have online access and also a list of those who would need a home learning pack in the event that they cannot attend school.

- All teachers and TA's will be trained in the use of Google classroom and features to utilise with it i.e. Oak Academy, White Rose Maths
- Teachers will also utilise the Google meets feature across school, again to ensure they are familiar with its features. This may then be used for direct teaching of classes during a bubble closure.
- A bank of resources for teachers within the CFOS Cluster will be created on Google drive. These will be resources that staff may use in the event of a closure and will be shared within the CFOS group
- In the event a child may not be able to access classroom learning due to COVID, provision will be as detailed below.

In the event of a single child having to self-isolate

- Work related to their class learning will be uploaded to Google classroom by key teacher – Mrs McBride or Mrs Warsap
- Mrs Potts will provide key staff the list of children isolating so that work can be provided by Google classroom or home learning pack.
- Work will be provided when a child is confirmed Covid positive or a family member has a positive test and the child needs to self-isolate for 14 days.
- Work uploaded will be 1 Maths lesson, 1 English lesson and 1 other subject lesson for each day
- Children without Google classroom access will be provided with a home learning pack for one week initially. This will need to be collected from school by parents. Where home learning packs cannot be collected, these may be posted or sent via parent app.
- Short delay may occur in providing home learning resources if staff are unwell. Work will provide no later than 24 hours after a positive test result.
- Staff will be available to give feedback to children at two points during the day – Mid morning and Mid-afternoon. Staff will be able to give feedback and pointers and engage involvement in the tasks. At this point staff may access additional support or provide alternative activities.

In the event of a bubble being closed/whole school closure

- When a bubble closes, class learning will be delivered via Google classroom. Work for the day will be 1 Maths lesson, 1 English lesson and 1 other subject lesson for each day.
- The class teacher and associated teaching assistant for the class, will be responsible for teaching and monitoring the bubbles work.
- Teachers will provide three short teaching bursts using Google meets. Children will be invited to these via the Google classroom logins. Work related to this teaching will be posted in Google classroom.
- Teaching assistants will join teachers and Google meet sessions and monitor the engagement and interaction of children. Teachers will then ask teaching assistance to concentrate on a small number of key individuals in the completion of the following tasks.

- For the children who are not able to access Google classroom, a home learning pack will be provided for seven days initially and will be collected from school by parents. Where home learning packs cannot be collected, these may be posted or sent via parent app.

Online Learning

- Children will be expected to be online from 9:30 am to 2:30 pm Monday to Friday. This gives families with multiple children opportunity to get organised.
- Work completed on Google classroom will be marked and feedback given.
- Home learning packs are to be returned on a child's return to school. These will be left for a period of quarantine and used as a point of reference for assessments made.
- Breaks will be:
 - Morning – 10:30 am to 10:45 pm
 - Lunchtime 12 pm to 12:45 pm
- Staff and children will be expected to take these break times to ensure a level of well-being
- Where pupils are unwell or absent with something other than Covid symptoms they are not expected to engage in home learning.
- Staff may contact parents via parent app if any concerns arise around home learning or well-being. These will also be recorded on CPoms.

Online Safety

- Children will have their own Google classroom logins and the need for security will be made clear to parents and children.
- When using Google meets, teachers are advised to use the screen sharing facility and any sessions delivered to children must contain two adults – teacher and teaching assistant.
- Any safeguarding concerns regarding the use of Google classroom must be referred to Mrs Potts (designated safeguarding lead)
- Staff will monitor those attending Google meets and remove anybody unknown.
- A protocol of expected behavior will be shared with parents and children it must be adhered to.

Attendance and Safeguarding

- A daily attendance check will be put in place if a bubble closes or there is a school closure. Mrs. Potts will be responsible for monitoring these and dealing with any absences. Mrs Potts will liaise with staff teaching bubbles in the event of non-contact with the child or family.
- Mrs. Potts will also liaise with staff with regards children with home learning packs.
- Welfare checks will be in place for vulnerable children who are not in school and records of conversations will be recorder into CPoms.

Free School Meals

- Children who are entitled to benefit related free school meals will be provided with a packed lunch for any days they are absent due to self-isolation or a positive COVID test.
- This will be provided by the catering staff and made available for parents to collect from the school office.

Well-being and support

- Regular contact will be made with parents via parent app with updates, guidance and advice.
- Contact will be made with staff delivering home learning by SLT and staff must report any difficulties or concerns directly to an SLT member.

OUTCOMES

This policy will ensure that in those circumstances when children are absent from school due to COVID related implications, the quality of education provided for them to access will mirror that provided daily at Holy Rosary.

The procedures and practice created by this policy have been reviewed in the light of our Data Protection Policy. All data will be handled in accordance with the school's Data Protection Policy.

Data Audit For This Policy					
What?	Probable Content	Why?	Who?	Where?	When?
Home learning records Google classroom logins CPOMS records for Safeguarding	Name D.O.B. Telephone Parental Details SEN SC agencies Password Login detail	Access home learning Provide support for	SLT	Record of behaviour all recorded on CPOMS Logins stored on Google cloud-based storage	Held on File Throughout Child's Time at School Computer Retains Copy of Records in 'Archive'

As such, our assessment is that this policy:

Has Few / No Data Compliance Requirements	Has A Moderate Level of Data Compliance Requirements	Has a High Level of Data Compliance Requirements
✓		